



## **Hotham Primary School Parents and Visitors Code of Conduct**

At Hotham we value our relationship with parents, family members, the school community and any visitors who may work with us. Equally we expect everyone who visits our school site, or works alongside our children or staff, to respect our school ethos and values and set a good example of their own behaviour.

### **The school expects all visitors, parents and carers to:**

- Respect the ethos, vision and values of the school.
- Behave and speak appropriately, taking into consideration the ages of the children in our school.
- Treat all members of staff and the school community with respect.
- Work with the school in the best interests of the children.

### **In line with our home school agreement, the school expects parents and carers to support our partnership with our children by:**

- Seeking a peaceful solution to all issues.
- Approaching the appropriate member of school staff to help resolve any issues of concern.
- Taking ownership of their own child's behaviour (or those in their care), particularly in public, where it could lead to conflict, aggression or unsafe conduct.

### **In order to support a peaceful and safe school environment the school does not tolerate:**

- Disrupting, or threatening to disrupt, school operations (including events on the school grounds and sports team matches)
- Swearing, or using offensive language
- Displaying a temper, or shouting at members of staff, pupils or other parents
- Threatening any member of the school community
- Defamatory, offensive or derogatory comments regarding the school or any of the pupils/parents/staff, at the school, including on social media.
- Parents using any form of physical punishment against their child while on school premises.
- Any aggressive behaviour (including verbally or in writing) towards another child or adult
- Approaching someone else's child in order to discuss or chastise them because of the actions of this child towards their own child.
- Smoking, vaping or drinking alcohol on the school premises (unless alcohol has been allowed at a specific event)
- Possessing or taking drugs (including legal highs)

### **Breaches**

If the school suspects, or becomes aware, that this code of conduct has been breached, the school will gather information from those involved and speak to the individual about the incident.

Depending on the nature of the incident, the school may then:

- Send a warning letter to the individual
- Invite the individual in to school to meet with a senior member of staff or the headteacher
- Contact the appropriate authorities
- Seek advice from the school's legal advisors or the local authority's legal team
- Ban the individual from the school site

The school will always respond to an incident in a proportional way. The final decision for how to respond to breaches of this code of conduct rests with the headteacher, who will also notify governors of the breach and action taken.